# General Student Support Services

The Student Support Services Office provides centralized services to help students improve individual academic performance through tutoring, ADA accommodations, writing assistance, workshops and innovative academic programs. Additionally, the Student Support Services Office offers resources for student parents and mentoring support programs. It is a "one-stop shop" within an environment that encourages students to attain their full academic potential. In addition, group and individual study areas are available. The Student Support Services Office offers many resources such as:

## Student Employment and Job Board (Handshake)

Students looking for on-campus and off-campus employment can take advantage of our job board through Handshake by using their CSM email and password to login found on the home-screen of MyCSM. Included are job postings for on-campus positions, off-campus positions in the surrounding Omaha area, and career opportunities for their field of study once they have graduated. CSM students with financial need may be awarded Federal Work Study along with other financial aid which can allow for opportunities to support themselves throughout their college career. For more information on Federal Work Study information, contact the Financial Aid at 402-399-2362 or finaid@csm.edu.

#### Residence Life

Two residence halls, Lozier Tower and Madonna hall (which houses the Mother's Living & Learning program, as well as upper-class students when space allows), as well as Maryview at the Villa which offers upper-class housing comprise the on-campus living options at CSM. The residence life staff plans a variety of programs and activities for campus residents. The Residence Life Handbook, which is available on the Residence Life web page at http://www.csm.edu/student-life/campus-living/residence-halls, outlines CSM's policies and procedures for living on campus. All residential students must read and agree to live by provisions of the Residence Life Handbook.

#### Accommodations for Students with Disabilities

College of Saint Mary is fully compliant with the Americans with Disabilities Act (ADA) and is committed to providing reasonable accommodations for students with disabilities. These services are designed to facilitate their pursuit of academic and career goals. It is the student's responsibility to self-identify to the Accommodations Coordinator who serves as the contact person for students wishing to discuss eligibility policies, procedures, and concerns. Students must provide appropriate, recent documentation of the disability in advance of requesting specific accommodations (unless currently undergoing disability testing), and the Coordinator must have the opportunity to evaluate the documentation to ensure proper service.

The confidentiality of each student requesting accommodations will be honored; disclosure is at the discretion of the student and may change from semester to semester or class to class, dependent upon need.

### Office of Student Life

The Office of Student Life focuses on helping students get the most out of their time and experience at the College of Saint Mary. Student Life assists in building connections and supporting students in and outside of the residence halls and academic programs and classes; finds ways to become involved in student organizations, leadership opportunities, and campus jobs and internships; and creates options for your housing, dining, and living options that work best for you. The Office of Student Life offers many departments and resources, such as:

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#### Office of Student Success

The Office of Student Success leads retention initiatives in collaboration with the Office of Academic Affairs and the offices of Student Life and Student Support Services. The Office of Student Success facilitates the new professional advisor program, BOLD Advising, implements the use and training of our retention/advising software (AVISO), implements programming such as CSMAdvantage and Community Days, and offers career exploration and support for students. For more information on this important program, please contact the Assistant Dean of Student Success/Single Parent Success at 402-399-2603.

## Career Development, Readiness, and Financial Literacy

Students can develop career readiness and financial literacy skills that will assist them for their post-graduation life in their new careers. The Office of Student Life offers students resources designed for career exploration, development of life-long career skills and to assist in obtaining employment through resources guidance customized within their fields of study. Students gain the tools necessary to make career decisions, connect with employment opportunities and plan for their future which may include graduate or professional study. CSM students can learn about how to plan their financial future through programming centered around the decisions they make while in college.

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